

Seattle Fire Department Permit Application
Code 2503.1 **Event in a building/space under Construction**

Special Events
-Revised 11/2009-



Permit Fees: \$ 544.00 plus time charge

TO BE COMPLETED BY PERMIT APPLICANT (PLEASE PRINT)

FIRM/APPLICANT NAME:

MAILING ADDRESS:

SUITE:

CITY:

STATE:

ZIP:

EVENT TITLE:

EVENT ADDRESS:

SET-UP DATE(S):

SET-UP TIME(S):

EVENT DATE(S):

EVENT START TIME(S):

CONTACT PERSON:

PHONE NUMBER: ()

Please include a check made payable to the CITY OF SEATTLE with this application.

Permit applications may be submitted in person weekdays from 8:00 a.m. to 4:30 p.m., or mailed to:

Seattle Fire Department
Fire Marshal's Office—Permits
220 Third Ave S, Second Floor
Seattle, WA 98104-2608

Tel: (206) 386-1450
Fax: (206) 386-1348
www.seattle.gov/fire

APPLICATIONS RECEIVED LESS THAN 10 BUSINESS DAYS PRIOR TO THE EVENT WILL BE ASSESSED A LATE FEE OF AN ADDITIONAL 50% OF THE ORIGINAL PERMIT FEE.

***PERMITS REQUIRING INSPECTION OUTSIDE REGULAR BUSINESS HOURS WIL BE BILLED BY INVOICE. (REGULAR BUSINESS HOURS: MONDAY-FRIDAY 8:00 AM TO 4:30 PM)**

TO BE COMPLETED BY FMO INSPECTOR:

Permit Approved by Inspector : _____ Date: _____

Permit cc:

Late fee waived: ☐ Yes ☐ No Initials: _____ ☐ Cancel with full refund ☐ Cancel, no refund Initials: _____

FMO OFFICE USE ONLY:

Date Received: _____ Receipt No.: _____ Check No.: _____

Expiration Date: _____ Permit No.: _____ Application ID# _____

☐ Cancel with full refund ☐ Cancel, no refund ☐ Moved ☐ No Longer Needs ☐ Out of Business